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To: [Huston, Celia J.](#)
Subject: FW: Extended SBVC Withdrawal Deadline and Grading Options During the COVID-19 Pandemic
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From: SBVC Vice President of Student Services <ccentral@sbccd.cc.ca.us>
Sent: Thursday, April 9, 2020 7:55 PM
To: Bratulin, Pavel <pbratulin@sbccd.cc.ca.us>
Subject: Extended SBVC Withdrawal Deadline and Grading Options During the COVID-19 Pandemic

Dear SVBC Student,

We understand that COVID-19 has presented challenges to your educational journey and you are learning how to transition to an online environment for instruction and student services.

We are here to support you in the transition and urge you to utilize [Canvas](#) and our online student resources at www.valleycollege.edu to connect with your faculty, and to speak with your student support services team to discuss your options as you navigate this change.

In response to the COVID-19 crisis, San Bernardino Valley College has:

- Extended its original withdrawal date to **May 1, 2020** to allow you time to adjust to an online environment and evaluate your options with your advisors/counselors and instructors.
- Temporarily updated its grading policies. You are allowed to drop a course(s), between **March 4, 2020 – May 1, 2020** to automatically receive a grade of 'EW' (Excused Withdrawal). You can use your SBVC WebAdvisor account to withdraw from the course(s). The system will automatically assign you a grade of 'W.' Your grade will be changed to an 'EW' (Excused Withdrawal) by Admissions & Records personnel before the semester ends. At the same time, your account will be adjusted to reflect a refund of fees for any courses dropped with an 'EW' grade.

Please note that students who receive an EW during this period will not experience negative effects on academic progress, academic probation, or ability to repeat a course(s). *If you are a financial aid recipient, the federal government passed the CARES Act, which allows withdrawal without repayment issues or Satisfactory Academic Progress (SAP) consequences, along with several other benefits for financial aid students.*

- Students can request a change to the grading basis of their course(s) through the end of the semester. To change your grading option to Pass/No Pass, simply submit the [Pass/No Pass Request](#) form to our Admissions & Records staff members at admissions@valleycollege.edu. Financial aid recipients will not be adversely affected by opting for Pass/No Pass grading. **Note: While the Chancellor's Office is in discussion with the CSUs and UCs, the potentially adverse transfer implications of a pass or no-pass grading option remain in effect.**

It is recommended that you speak with your instructor and counselor if you are requesting the Pass/No Pass option.

To learn more about the long-term transfer or graduation implications of the options listed above, please contact a counselor or read the **GRADING POLICIES FREQUENTLY ASKED QUESTIONS** online at <https://www.valleycollege.edu/admissions-financial-aid/admissions-records/covid-19-faq.php>.

Remember to stay connected to San Bernardino Valley College. We are thinking about you and we hope that you and your loved ones are well.



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